

# ATHLETIC TEAMS QUESTIONNAIRE

1. Legal Name \_\_\_\_\_ Trade Name \_\_\_\_\_  
*If different from legal name)*
2. Sport \_\_\_\_\_ Level \_\_\_\_\_  
*Amateur, pro, semi-pro, other*  
League \_\_\_\_\_
3. Number of: Games away \_\_\_\_\_ At home \_\_\_\_\_ tryouts \_\_\_\_\_  
Pre-season games \_\_\_\_\_ Post-season games \_\_\_\_\_
4. Practice schedule \_\_\_\_\_  
*Hours, days, weeks*
5. For how long is policy required? \_\_\_\_\_
6. Number of: players \_\_\_\_\_ "taxi"/reserve players \_\_\_\_\_ coaches \_\_\_\_\_  
trainers \_\_\_\_\_ ball boys \_\_\_\_\_ physicians \_\_\_\_\_  
administrative employees \_\_\_\_\_ ticket sellers \_\_\_\_\_ others \_\_\_\_\_
7. List hours & payroll for each type of employee. Are there unusual bases for payroll--gate percentages or other system? How are "taxi"/reserve personnel scheduled & paid? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. If there are volunteers, how many? \_\_\_\_\_ List duties & hours \_\_\_\_\_
9. Do corporate officers want coverage? \_\_\_\_\_ If yes, list duties, payroll & hours \_\_\_\_\_  
*If not, make sure that all officers share in ownership & are the sole owners of the team.*
10. Is there a physician on staff? \_\_\_\_\_ If yes, does physician attend practices? \_\_\_\_\_  
Supervise training? \_\_\_\_\_ Attend all games? \_\_\_\_\_
11. Does the team provide room & board for any employee(s)? \_\_\_\_\_ If yes, value \_\_\_\_\_  
(Value of room & board should be considered remuneration only when team provides principle domicile for employee. Travel allowances are not remuneration.)
12. In what park/gym are home games played? \_\_\_\_\_  
Practice games? \_\_\_\_\_ What are the facilities when out of town? \_\_\_\_\_
13. Where are away games played? \_\_\_\_\_
14. What transportation is used (air, bus, car, other) to reach destinations? \_\_\_\_\_  
Once destination is reached? \_\_\_\_\_ # of aircraft road trips \_\_\_\_\_  
# of employees on each aircraft? \_\_\_\_\_ Who travels with them? \_\_\_\_\_
15. Can appropriate rosters be provided? \_\_\_\_\_ If yes, please attach rosters.